

**Wellfleet Board of Selectmen
Minutes of the Meeting of May 22, 2012
Council On Aging Building, 7:00 p.m.**

Present: Chair Berta Bruinooge, Paul Pilcher, Dennis Murphy, Jerry Houk, and John Morrissey; Town Administrator Paul Sieloff.

Chair Berta Bruinooge called the meeting to order at 7:00 p.m.

Announcements, Open Session and Public Comment: Police Chief Ron Fisette introduced the new special officers that will be working in Wellfleet for the summer and mentioned that the Law Enforcement Torch Run for Special Olympics will be coming through Wellfleet and asked for volunteers. The Police Department was also awarded a grant for prescription drug collection box. Curt Felix announced that the Massachusetts Oyster Project Board voted to award a grant of \$2,000 to the Town of Wellfleet for their oyster restoration work and that there is now a shell recycling location at Transfer Station. Dennis O'Connell announced that the Wellfleet Conservation Trust will dedicate a plaque to the Whitney family on Saturday, June 16, 2012 at 5:00 p.m. Houk asked the Town Administration if it was alright that homeowners on Commercial Street removed survey sticks on their property and Assistant Town Administrator Tim King said yes.

APPOINTMENTS

MOTION 12-0200: Pilcher moved to approve the promotion of Det. Paul G. Clark to the position of Sergeant within the Wellfleet Police Department. Morrissey seconded the motion and it passed 5-0.

MOTION 12-0201: Morrissey moved to approve the appointment of Leslie Reynolds as a Special National Park Service Police Officer from May 9, 2012 through June 30, 2013 and Christopher Anderson, Eric Trudeau, Timothy Morrison, Craig Thatcher, W. Russell Hughes, Garrett Moynihan, Walter J. Kolodzinski III, Michael Minnerath, Christopher Hartsgrove, Sean Kelly and Christopher L. Williams as Special National Park Service Police Officers from July 1, 2012 through June 30, 2013. Morrissey seconded the motion and it passed 5-0.

PUBLIC HEARING: Bruinooge opened the public hearings at 7:15 p.m.

MOTION 12-0202: Houk moved to approve the application received from the Harbor Stage Company at 15 Kendrick Avenue, Brenda Withers, proposed manager, for a new Wine and Malt Beverage General on Premise License. Morrissey seconded the motion and it passed 5-0.

MOTION 12-0203: Houk moved to approve the request from Slackman Inc., dba The Pearl Restaurant, for a change of manager from Brian Sluis to Kristi Wageman. Pilcher seconded the motion and it passed 5-0.

APPOINTMENTS

MOTION 12-0204: Bruinooge moved to approve the appointment of Paul Pilcher as the Wellfleet Representative to the Outer Cape Inter-municipal Committee with a term ending on June 30, 2013. Houk seconded the motion and it passed 5-0.

MOTION 12-0205: Houk moved to approve the appointment of Lilli Green to the Energy Committee with a term ending June 30, 2014. Murphy seconded the motion and it passed 4-1 (Morrissey).

MOTION 12-0206: Houk moved to approve the appointment of B. Cole Morton as an alternate to the Energy Committee with a term ending June 30, 2013. Murphy seconded the motion and it passed 5-0.

MOTION 12-0207: Murphy moved to approve the appointment of Charles P. Cole as an alternate to the Energy Committee with a term ending June 30, 2013. Houk seconded the motion and it passed 5-0.

REAPPOINTMENTS

MOTION 12-0208: Houk moved to approve the reappointment of Jared Meegan, Lacey D Oliveira, Steven Raneo and Brian Sklut as Special Police Officers from July 1, 2012 through June 30, 2013. Pilcher seconded the motion and it passed 5-0.

MOTION 12-0209: Pilcher moved to approve the reappointment of Kevin LaRocco and George Spirito as Full Time Police Officers from July 1, 2012 through June 30, 2013. Murphy seconded the motion and it passed 5-0.

MOTION 12-02010: Houk moved to approve the following committee reappointments. Pilcher seconded the motion and it passed 5-0.

- Hugh L. Guilderson – Building and Needs Assessment Committee [term ends 6/30/15]
- Thomas Cole – Cable Advisory Board [term ends 6/30/13]
- Martha Wilson – Citizens Economic Development Committee [term ends 6/30/13]
- David Rheault – Citizens Economic Development Committee [term ends 6/30/13]
- Jean Nelson – Historical Commission [term ends 6/30/15]
- Geraldine Ramer – Historical Commission [term ends 6/30/15]
- Gary Sorkin – Local Housing Partnership [term ends 6/30/13]
- John Duane – Natural Resources Advisory Committee [term ends 6/30/15]
- Ned Hitchcock – Natural Resources Advisory Committee [term ends 6/30/15]
- Nancy Rea – Open Space Committee [term ends 6/30/13]
- Deirdre Poole – Recreation Committee [term ends 6/30/15]
- Lezli Rowell – Wastewater Planning Committee [term ends 6/30/15]

MOTION 12-0211: Pilcher moved to approve the following committee reappointments and change the term of the Shellfish Advisory Committee members from a one year to a three year term. The Selectmen retain the authority to remove a member if necessary. Houk seconded the motion and it passed 5-0.

- Barbara Austin – Shellfish Advisory Board [term ends 6/30/15]
- Barbara Brennessel – Shellfish Advisory Board [term ends 6/30/15]
- John Duane – Shellfish Advisory Board [term ends 6/30/15]
- Joel Fox – Shellfish Advisory Board [term ends 6/30/15]
- James O'Connell – Shellfish Advisory Board [term ends 6/30/15]
- Helen Miranda Wilson – Shellfish Advisory Board [term ends 6/30/15]
- Rebecca Taylor – Shellfish Advisory Board [term ends 6/30/15]

USE OF TOWN PROPERTY

MOTION 12-0212: Morrissey moved to approve the application received from Peter Panagiotis from the Eastern Surfing Association (ESA) to use White Crest Beach on Saturday, July 14, 2012 from 8:00 a.m. to 5:00 p.m. for a surfing contest. The approval is pending the payment of a \$100 Use of Town Property Fee to be paid to the Town of Wellfleet. Murphy seconded the motion and it passed 5-0.

MOTION 12-0213: Morrissey moved to approve the application received from application received from Harriet Korim from the Wellfleet Friends of the Dump to host the 19th Annual yard sale at the Transfer Station Swap Shop on Saturday, May 26, 2012 from 8:00 a.m. to 3:30 p.m.¹. Proceeds from the sale will benefit the Wellfleet Swap Shop Ecology Action Scholarship. No Use of Town Property Fee applies. Pilcher seconded the motion and it passed 5-0.

MOTION 12-0214: Houk moved to approve the request from Ann Schifffenhaus on behalf of the Recreation Committee for volunteers to clean up Baker's Field at Earth Day Wellfleet 2012 on Saturday, June 9, 2012 from 9:00 a.m. to 7:00 p.m.². There will be food served to the clean up crew. Pilcher seconded the motion and it passed 5-0 pending final sign off from appropriate Town departments.

BUSINESS

Town Audit: Richard Sullivan from Powers and Sullivan gave a presentation on the Town Audit. Sullivan noted that all deadlines were met by the Town and that information that was provided to Powers and Sullivan was given correctly and in a timely manner. Nothing broke down or needed to be fixed. Bruinooge congratulated the Town Accountant and Clerk for their excellent work on managing the Town finances.

Barnstable County Information Technology Service Agreement: Wellfleet IT manager Cristian Patapie and Barnstable County IT manager John Morse reviewed a proposal to engage the Barnstable County Information Technology Department to administer IT services for the Town of Wellfleet. Patapie spoke of his approval of the proposal, stating that Wellfleet would gain many proactive and highly experienced technicians with a proven track record of work on municipal systems for the same cost as one technician. Pilcher seconded the advantage to Wellfleet of having multiple technicians available to work for the Town. Bruinooge asked Patapie if he is comfortable moving ahead with a one year contract with the County and Patapie responded yes. Murphy and Morrissey supported the concept of bidding out contracts of this magnitude but supported an inter-municipal agreement in this circumstance given the limited time available to find a suitable replacement for Patapie. Morse spoke about the County's ability to address security concerns and compliance issues. Morrissey asked if there would be opportunities for shared capital costs³. Morse used the example of sharing OpenCape contractors, server space and storage, as well as capital level hardware and software. The Selectmen agreed to approve the contract with Barnstable County for IT Services after they reviewed the final scope of services⁴ and inter-municipal agreement⁵ at a special Board of Selectmen meeting on Tuesday, May 29, 2012 at 5:00 p.m. at Town Hall.

Recess: 9:12 p.m. to 9:20 p.m. Call to Order: 9:20 p.m.

SPAT presentation on OysterFest modifications: Mac Hay proposed setting up two entrance points to OysterFest in 2012 at Holbrook Avenue and Bank Streets and charging each patron a \$1 entry fee. Children under 12 will be admitted for free. Patrons over 21 who wish to purchase alcohol must now wear an ID bracelet and SPAT may raise the price of beer. Hay also proposed that SPAT work more closely with the MA Highway Department and will hire a separate security company to monitor the festival so that the Wellfleet Police can concentrate on patrolling the Town. Pilcher requested that SPAT return in July to give an update on progress to the Selectmen.

Selectmen report on the Cape Cod Commission Wastewater Challenge seminar: Dennis Murphy deferred to John Morrissey to give a synopsis of the Wastewater Challenge Seminar that took place on May 5, 2012 at the Wellfleet Library. Morrissey reviewed the Wastewater Initiative Frequently Asked Questions⁶ provided by the Cape Cod Commission and said that the Commission was forming a waste water plan that would be ready by fall 2012. Pilcher expressed concern over the Commission's pursuit of a regional wastewater solution without proper representation from the Outer Cape on this issue.

Succession planning for the Fire Chief position: Chief Dan Silverman reviewed a memo to the Selectmen outlining suggestions for Fire Chief succession planning⁷. Morrissey asked Chief Silverman and Paul Sieloff to come back to the Selectmen with a formal process to hire a new Chief. Sieloff said he would recommend the hire of a professional recruiter to vet potential candidates and also to form an internal committee to review the applying candidates.

Scheduling of Open Meeting Law training and update on Town litigation: Paul Sieloff asked the Selectmen if they would like to move forward with scheduling Betsy Lane to give an Open Meeting Law training session for the Selectmen and committee members. The Selectmen all agreed that the training was a

good idea and Bruinooge suggested scheduling a session at 5:00 or 6:00 p.m. on an alternate Tuesday when a Selectmen meeting is not being held.

Ownership update of Old COA Building: Tim King gave the Selectmen a progress update on the Town's acquisition of the Old COA Building and said that he was still moving forward with negotiations.

Oversight concerns regarding the Historical Review Board: Tim King gave the Selectmen an overview of a recent meeting held with the Historic Review Board (HRB) in response to a letter from builder Stephen Curley regarding decisions made by the HRB regarding the Wise property. The purpose of the meeting with the HRB was to review proper meeting procedures and communication with the Building Inspector, and to ensure future compliance with the Open Meeting Law by posting their public meetings.

TOWN ADMINISTRATOR'S REPORT

Morrissey stated that the Recreation Department was looking to possibly partner with the Truro Recreation program during the summer months. Assistant Town Administrator Tim King reviewed a proposed change order regarding the Commercial Street storm water drainage project⁸. The funds will be used to mill and pave Commercial Street.

FUTURE CONCERNS

Sieloff mentioned a June 9, 2012 conference for Board of Selectmen in Sutton, MA and said he would forward information to the Selectmen if there was any interest. The Selectmen asked for a status update on the Fire Department report from the Collins Center. Sieloff said that it was still in draft form and would report back to the Selectmen once it was finalized.

CORRESPONDENCE REPORT

Murphy reviewed letters to the Selectmen in the Correspondence Report⁹. Pilcher reviewed a memo from the Finance Committee requesting a role in planning future Selectmen Goals. Pilcher said the Selectmen would welcome the Finance Committee's participation. Sieloff said he would respond to a letter in the Correspondence Report from Nate Johnson.

MINUTES

MOTION 12-0215: Pilcher moved to approve the meeting Minutes from May 8, 2012. Houk seconded the motion and it passed 5-0.

ADJOURNMENT

MOTION 12-0216: Pilcher moved to adjourn the meeting. Morrissey seconded the motion and it passed 5-0. The meeting was adjourned at 10:17 p.m.

¹ 19th Annual Friends of the Dump Yard Sale flyer

² Earth Day Wellfleet 2012 Baker's Field Clean Up information

³ Memo from Paul Sieloff to John Morrissey addressing questions re: Barnstable County Information Technology Service Agreement

⁴ Barnstable County Information Technology Service Agreement Draft May 1, 2012

⁵ Intermunicipal Agreement for Information Technology Services Between the Town of Barnstable and the Town of Wellfleet Draft

⁶ Cape Cod Commission Frequently Asked Questions concerning the Wastewater Initiative

⁷ Fire Chief Succession Planning memo from Dan Silverman dated May 22, 2012

⁸ Commercial Street & Holbrook Avenue Paving Change Order No. 1

⁹ Board of Selectmen Correspondence Report 5/22/12